



Date Received by CFP: _____

Selwyn Township Business Re-opening Program Phase 2

Community Futures Peterborough is a community based non-profit economic development organization. We are committed to assisting entrepreneurs to develop their business ideas and enhance job creation and community economic development throughout the Greater Peterborough area.

This program is being offered through CFDC through a generous grant provided by the Township of Selwyn in support of Selwyn businesses and organizations.

Community Futures Peterborough is governed by a volunteer Board of Directors comprised of skilled professionals drawn from the local community. The directors and staff are dedicated to facilitating entrepreneurial development and the creation of small business initiatives.

Grant Information

This Economic Recovery program is to help support Selwyn Businesses and Organizations, who have COVID-19 urgent/ additional expenses. The aim is to increase customer confidence in accessing stores. Grants are available for up to \$2,500 to cover COVID-19 related expenses. Eligible expenses include:

- COVID-19 related urgent/additional PPE, sanitizing products, screens, signage, professional cleaning services to respond to an outbreak/close COVID contact
- As well as expenses related extending the business season (ie. Portable heaters, tent, etc.)

Eligibility

- Be a registered business (sole proprietorship, partnership, or corporation where the applicant is the major shareholder)
- Business must be physically located in the Township of Selwyn

The Application Process

- Applicant submits a completed Business Grant Application and corresponding documentation requested to mkc@cfpeterborough.ca
- Intake for applications: November 2nd until March 31st * or until funds last
- Timeframe for eligible expenses: September 1st until March 31st * or until funds last
- Application evaluated and approved by Community Futures Peterborough
- Funds are *normally* made available within 3-5 days of proof of payment

Community Futures Peterborough has separate funding programs to support additional COVID related expenses, business start-ups, growth and expansion along with the Regional Relief and Recovery Fund. Full details available at <https://communityfuturespeterborough.ca/>.

Township of Selwyn

Kari Partridge - Economic Development Coordinator
T: 705-292-9507 ext. 239
F: 705-292-8964

Community Futures Peterborough

Michele Kadwell-Chalmers
T: 705-745-5434
mkc@cfpeterborough.ca

Name of Business Owner(s)	
Business Name	
Business Number (BIN #)	
Address of Business	
Address of Business Owner(s)	
Contact Phone Number(s)	
Contact Email Address(es)	

Structure of Business

Sole Proprietor <input type="checkbox"/>	Partnership <input type="checkbox"/>	Incorporation <input type="checkbox"/>	
Type of Business			
Service <input type="checkbox"/>	Agriculture <input type="checkbox"/>	Manufacturing <input type="checkbox"/>	Wholesale <input type="checkbox"/>
Retail <input type="checkbox"/>	Tourism <input type="checkbox"/>	Other:	

Grant Information

Amount Requested (\$)	
Funds to be used for:	

Please provide a summary on how your business is being impacted by COVID-19 (ie. has your business closed? Have you laid off any staff? Etc.)

How will this influx of money help you in the short-term? i.e. Business must have a plan to re-open within the Township of Selwyn.

Applicant Eligibility Attestation

- 1. My business is physically located within the Township of Selwyn. Yes No
- 2. My business was established prior to January 2020. Yes No
- 3. My business was solvent, viable and not declared bankrupt prior to the COVID-19 crisis. Yes No
- 4. My business is not a franchise or subsidiary of a larger corporation where financial support can be provided by the parent company or trust fund. Yes No
- 5. My business is currently, and expects to continue to be, negatively financially impacted as a direct result of COVID-19. Yes No
- 6. My business is not applying for other funding for the expenses on this application. Yes No
- 7. All information provided in this application is true and as accurate as possible based on currently available information. Yes No

Legal Approvals and Authorizations and Disclosure and Waiver of Liability

Disclosure and Release Statement *Important- read thoroughly before signing!*

- 1. Are you aware that if financial assistance is approved, Community Futures Peterborough will make a public announcement and name your business with the amount provided. YES NO

The statements made herein are for the express purpose of obtaining financing from Community Futures Peterborough, and are to the best of my/our knowledge and belief true and correct. The applicant understands that additional information, if required in support of this application, must be supplied to the Corporation before adequate consideration can be given to this application. The applicant consents to Community Futures Peterborough and/or Selwyn Township making any inquiries of such persons, firms or corporations as it deems necessary in order to reach a decision on this application.

TO: THE APPLICANT(S)

All information contained in the Grant Application is obtained for making an approval decision only and is held in the strictest confidence possible.

TO: Community Futures Peterborough.

I certify that the information contained herein is true and complete. I declare that neither my spouse nor any other person has any claim in or to the assets shown above except as set out therein. The whole of my property is shown at a fair evaluation. I am not being sued and there are no executions against me, neither do I owe anything to any other Bank except as reported above. If any statement made above is incorrect in any particular, I hereby agree that all my present and future indebtedness to Community Futures Peterborough and all Notes, Bills of Exchange, and other instruments now or hereafter representing the same or any part thereof shall forthwith become due and payable.

I agree that if my Grant application is approved, Selwyn Township is allowed access to my file for the purposes of reporting, monitoring and evaluation and that Community Futures Peterborough has Right of Access to the records of my business at any time during the period of the grant.

The information provided in my application may be shared with Selwyn Township at their request as part of the funding contract with Selwyn Township and Community Futures Peterborough.

I understand that any false or misleading information given in this application and accompanying materials may result in the rejection of this application and/or immediate demand for repayment of the grant in full, together with any interest accrued thereon.

I understand that the Corporation will handle my personal information in strict confidence in accordance with Federal privacy law as set out in the Corporation's Privacy Policy. If I have any questions or concerns about the management of my information, I may refer to the Privacy Policy, available at Community Futures Peterborough.

Print Name

Applicant 1 _____	Applicant 2 _____
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DATED _____, _____, 20_____

DATED _____, _____, 20_____

Signature

Applicant 1 _____	Applicant 2 _____
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DATED _____, _____, 20_____

DATED _____, _____, 20_____