



**Bringing Your Business Online Project
APPLICATION**

Legal Name of Organization:	
Operating Name of Organization:	
Canada Revenue Business No.:	
Business Mailing Address:	
Telephone Number:	
Fax Number (if applicable):	
Project Contact Person:	
Email Address:	
Website:	
PROJECT NAME:	
AMOUNT REQUESTED	



Project Description:	
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Organization Profile

Length of Time in Operation:

Year(s):		Months:	
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Business/ Organization’s Mandate and Key Personnel:

Number of employees: FT _____ Part-time _____

Type of Organization? (I.e. corporation, sole-proprietorship, partnership, not for profit)

Project Details

Estimated Start Date:	
*Projected End Date: (must be no later than Dec 31 2020)	

Project Activities & Deliverables

Project Activities	Anticipated Outcome

Funding History

Have you received funding from Community Futures Peterborough before?	
Please indicate the cumulative amount to date your organization has received from the Peterborough CFDC	
What type of funding? EODP, RIIEO, CED, Loan?	

Project Expenses and Funding

Expenses	Amount
	\$
	\$
	\$
	\$
	\$
	\$
Total Project Cost	\$

How much in total funding will you contribute to the project?	
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Review of Attachments and Criteria Checklist

Please respond with either Yes or No

A completed application form	
Most current Financial Statements (Profit & Loss; and Balance sheet)	
The organization has a business bank account	
The organization has a Valid Business license	
The organization is currently NOT in arrears with Canada Revenue Agency (HST and/or source deductions)	
Are you aged 29 or younger?	

Authorization and Certification

As the lead contact and as an authorized signing officer of the Applicant, I certify to the Community Futures Peterborough that:

The principals of the Applicant have been notified and consented to Community Futures Peterborough using, retaining and disclosing the information contained in this application for the limited purpose of determining eligibility for funding as is required by law and by CF Peterborough. I understand that CF Peterborough will handle personal information in strict confidence in accordance with Federal privacy law. This information may be reviewed by FedDev Ontario for the purposes of assessing project eligibility.

The information contained in this application is true and complete in all respects. If Community Futures Peterborough discovers that this application contains a material misrepresentation, this application shall be deemed to be withdrawn immediately by the Applicant.

The Applicant agrees to provide any additional information that Community Futures Peterborough may reasonably require for purposes of assessing this application.

As part of its project assessment process, Peterborough CFDC requires that all projects conform with the environmental guidelines set out in the *Canadian Environmental Assessment Act*. For more details of CEEA requirements please visit www.ceaa-acee.gc.ca

The Applicant acknowledges that any approved Project will be the subject of public announcements and acknowledgement on www.communityfuturespeterborough.ca

Name of authorized signatory (please print):	Title:
Date	